

# **5<sup>th</sup> ACT EAST BUSINESS SHOW-2018**

20<sup>th</sup> to 23<sup>rd</sup> June 2018, Shillong, Meghalaya

## **EXHIBITOR APPLICATION FORM**

**Name of Company/Organization:** \_\_\_\_\_

\_\_\_\_\_

**Contact Person & Designation:** \_\_\_\_\_

**Correspondence Address:** \_\_\_\_\_

\_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Corporate Address:** \_\_\_\_\_

\_\_\_\_\_

**Phone:**

\_\_\_\_\_

**Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**PAN Number:** \_\_\_\_\_ **TAN Number:** \_\_\_\_\_

### **EXHIBIT DETAILS**

The products or business line of the company, which will be put on display at the exhibition through samples or display

#### **Panels/ Materials**

1. \_\_\_\_\_ 3. \_\_\_\_\_

2. \_\_\_\_\_ 4. \_\_\_\_\_

## **STALL SPECIFICATION & PAYMENT DETAILS**

**(Both for Domestic/International participation)**

### **SPACE DETAILS:**

**a. Standard Stall - 6 sq mt (3 X 2)**

### **AMENITIES PROVIDED PER STALL:**

- CFL lights and one 15 ampre plug point socket
- One Table and Two chairs
- Printed facia (Details to be submitted to the organized before 15 days of the fair)

**Note:** Any additional consumption of power (TV, Refrigerator, Computer etc) beside the allotted points Three CFL lights and one 15 ampre plug point socket will be additionally charged.

### **RATE PER STALL:**

**a. Standard Stall - 6 sq mt – INR 25,000/- + 18 % GST  
(Rs. 25000 + Rs. 4500 = Rs. 29500)**

**\*\*For more than 2 stalls, a consolidated discounted rate will be charged**

### **NUMBER OF STALL REQUIRED:**

**a. Standard Stall - 6 sq mt \_\_\_\_\_**

### **PAYMENT DETAILS:**

All payment to be made in favour of Indian Chamber of Commerce through Cheque / NEFT / RTGS / Draft (Payable at Kolkata)

### **BANK DETAILS**

- **Name of the Bank:** BANK OF BORODA
- **Address & Branch:** India Exchange Branch, 4, India Exchange Place, Kolkata - 700001
- **Account No:** 00290200000821
- **Account Type:** Current
- **MICR Code:** 700012016
- **IFSC/RTGS Code:** BARB0INDIAE (5th character is zero)

**Note:** For any additional specific requirements please contact the organizers at least 15 days prior to the event which will be additionally charged on actual.

## **RULES AND REGULATIONS FOR PARTICIPATION**

- **Participation Payment Terms:** Application for participation has to be duly filled and submitted to ICC Regional Office, Guwahati. (100 % of the stall hiring charge to be made in advance at the time of booking). Participation fee once paid will not be refundable.
- **Damages to the hall:** Exhibitors will be required to make good all damages or make payment for damages in the halls, if any
- **Insurance:** The ICC will not be responsible for any ascertainable risks from transportation to display and removal of stocks during the fair.
- **Allocation of space:** ICC will have sole discretion in allocation of space. However, due consideration will be given to the choice and requirement of applicant.
- **Service Tax:** Govt. of India has levy service tax and education cess on all exhibition services.
- **Possession of Space:** ***Possession to exhibitors taking bare space will be given after 5.00 p.m. on 19<sup>th</sup> May 2018.***
- **Other services and facilities:** Security will be provided by the organizer during the night and no participants will be allowed to stay overnight in the stalls.
- **Construction of Stands:** The interior design of the stand will have to be within the architectural controls laid down by ICC
- **Violation of Rules:** In the event of violation of any rules, ICC will have the right to close down the stall of the exhibitor

We have read the rules and regulations and we agree to abide by them. We enclose a bank draft/ Cheque no./RTGS no./Transfer details \_\_\_\_\_ dated \_\_\_\_\_ drawn on \_\_\_\_\_ in favour of Indian Chamber of Commerce, Kolkata towards participation charges for booking space and & Service tax.

**Name of Authorized Representative**

**Signature** \_\_\_\_\_

**Designation** \_\_\_\_\_

**Date** \_\_\_\_\_

**Office Seal** \_\_\_\_\_

### **Contact Detail**

**Mr. Pranom.d.Mazumdar**

**Mobile: 8638034047/9859646738**

**E-Mail: pranom.mazumdar@indianchamber.net**

Indian Chamber of Commerce

North East Regional Office, Kushan Plaza, 1st Floor, Opp. Ganeshguri Petrol Pump,  
Above Mukesh Hyundai, Ganeshguri, G.S. Road, Guwahati – 781006, Assam